

TOWN OF HARVARD

MUNICIPAL BUILDING COMMITTEE



Meeting Minutes – Meeting # 38 – 8 March 2012, 7:15PM – 8:10PM, Old Library
Fireplace Room

Attendees

Peter Jackson, Lou Russo, Doug Coots, Wade Holtzman

Marie Sobalvarro, Ron Ricci

1. Approve minutes
The February 23 minutes were unanimously approved on a Coots/Russo motion.
2. Invoice Approval
Pete distributed a DTI invoice for review. We are close to the \$25K milestone. There is general agreement that we should use John's services minimally through the rest of the schematic design phase. We have budgetary numbers and have LLB for help with presentations. John is aware of the \$25K milestone; everyone seems to be on the same page.
3. Council on Aging presentation
COA presentation of Hildreth House plans went well, boards used in presentation have been left at Hildreth. A Town Hall presentation is planned for April 3rd.
4. Town Hall
The possibility of designing and building the cupola off site and have it ready for installation when the project is complete in order to make use of available CPC money (sunset of June 2012) was discussed. Building can be isolated into parts; but quality control and sequencing can be difficult. It would be nice to use the money on something so visible. Spending \$500,000.00 would trigger ADA compliance. Spending \$500,000.00 would trigger ADA compliance (30% assessed value of the building). in reference to estimate from preservation architect.
5. Preparations for Next Meeting
 - a. Draft warrant article distributed for review; comments will be discussed at the next meeting.
 - b. Review Hildreth House estimate before next meeting in order to reduce cost estimate (like was done with Town Hall).
 - c. League of Women Voters presentation scheduled for next Thursday. Pete will use Drayton's presentation. Energy Commission will also be presenting their various projects.
 - d. Annual Town Meeting: make use of boards that can be left for community review (including elevations, floor layout with rendering of first and second floor Town Hall) and handouts. Plan to have handout ready and distributed in advance of ATM.
 - e. Next meeting tentatively scheduled for Thursday, March 22, time and place TBD.
6. Community Cable Access Committee
Wade will visit with the Cable Committee and will report back on his meeting. Would it be possible to store the cable equipment in the balcony space, with use of the stage as a studio space? Would it be possible to break down the requested 700 sq/ft into components?

Meeting adjourned on a Coots/Russo motion.

Rachel Holcomb